

CHARLOTTE HAN

ARTS ADMINISTRATOR | VIOLINIST | RECORDING ENGINEER

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Education

University of West London, MA in Record Production, 2024

University of the Pacific, BM in Violin Performance with a Music Management minor, 2023

Honors: summa cum laude

Arcadia High School, 2019

Honors: Salutatorian

Work Experience

Meg Quigley Vivaldi Competition and Bassoon Symposium, Event Facilitator, *January 2023*

- Ran the registration/ticketing table, served as the point person for attendees' inquiries as well as executive team needs, managed the volunteers, and coordinated each night's reception

Pacific Music Industry Summer Institute, Recording Engineer, *June 2022 and 2023*

- Assisted with coordinating and running UoP's 2-week high school summer camp for 40 students
- Co-engineered and produced 8 bands with varying styles of music, ranging from pop to spatial beats
- Taught courses about DAWs, music publishing, live sound, the music products industry, and song recording analysis

Owen Hall Recording Studio, Senior Engineer and Social Media Manager, *2022 - 23*

- Served as a recording engineer on oboist Kyle Bruckmann's 2024 album, "of rivers"
- Logged over 100 hours engineering and mixing both studio and remote recordings
- Managed studio scheduling, planning, and organization
- Reestablished the OHRS social media platforms and developed a concrete presence within UoP

Pacific Opera Theatre, Stage Manager, *2022 - 23*

- Stage managed the award-winning productions of *The Threepenny Opera (2022)* and *Into The Woods (2023)*
- Presented on *Collaboration in Stage Management* at the Spring 2022 Pacific Undergraduate Research Conference with co-stage manager, Finley Shields

Stockton Symphony, *2022 - 23*

Social Media Coordinator, *July 2022 - 23*

Assistant to the CEO, *January - July 2022*

- Collaborated on concert planning and production
- Worked directly with San Joaquin Valley students to create diverse and innovative programming
- Curated real-time social media content for Symphony concerts and events resulting in double the engagement with previously inconsistent audience

Los Angeles Philharmonic, Artistic Planning Assistant, *2022*

- Coordinated all Hollywood Bowl guest artist payments and new Walt Disney Concert Hall commissions for the artistic department

Los Angeles Philharmonic, Artist Asset Consultant, *2021 - 22*

- Coordinated with artist management teams to collect promotional materials for the WDCH season

Los Angeles Philharmonic, Artist Department Intern, *2021*

- Coordinated driving schedules; composed itineraries, artist advances, and reimbursements
- Orchestrated backstage hospitality and artist servicing
- Compiled visa materials, distributed contracts, and assisted with stage production

Pacific Community Music School, Private Lesson Teacher, *2020 - 23*

- Taught private violin lessons to elementary school students

Crescendo Young Musicians Guild, Junior Advisor and Public Relations Intern, *2016 - 19*

- Over 150 hours of community service dedicated to bringing music and music education to communities of all socio-economic backgrounds
- Responsible for booking gigs, managing social media presence, and promoting events
- Increased social media following by 250% over the course of 4 years

Leadership Experience

University Chorus, *2022–23*

Vice President, *2023*

Librarian, *2023*

Alto Section Leader, *2022-23*

Mu Phi Epsilon, *2020 - 23*

Secretary, *2021 - 22*

External Community Service Committee Head, *2021*

- Professional co-ed music fraternity aiming to promote music in the community with an emphasis on service through music
- Directed a virtual fundraiser recital that raised over \$750 for the fraternity

University of the Pacific Conservatory Student Senate, *2019 - 23*

President, *2021 - 23*

Treasurer, *2020 - 21*

Freshman Representative, *2019 - 20*

- Worked closely with the Conservatory Dean's Office to bridge the communication divide between students and administrative leaders and rebuild trust

Arcadia Tri-M Music Honor Society, *2018 - 19*

Founding President, *2018 - 19*

- Over 50 hours of planning and organizing new chapter events and activities to provide recognition for high-achieving high school music students

Arcadia High School Senior Men and Women, *2018 - 19*

- A hand-selected group of 50 seniors chosen to represent the Arcadia community

Teamwork Through Tutoring, *2017 - 19*

- Over 30 hours of tutoring violin and chamber strings
- Attended board meetings to provide student insight and ideas for events and activities

Arcadia High School Orchestra Council, *2015 - 19*

Concertmaster, *2018 - 19*

Secretary, *2017 - 18*

Sophomore Representative, *2016 - 17*

Freshman Orchestra Representative, *2015 - 16*

Music Makes Miracles, *2015 - 19*

Co-President, *2017 - 19*

Vice President, *2016 - 17*

- Student-run school charity club that utilizes music to benefit the community through retirement home performances and charity concerts
- Raised over \$600 after 3 years of leadership to donate to community organizations

Dana Jazz Pop Band, Mentor, *2015 - 17*

- Violin mentor for the middle school jazz band

Honors, Awards, Competitions

Conservatory Commencement Speaker, *2023*

University of the Pacific Honors Recital Winner, *2023*

Pi Kappa Lambda, Delta Chapter, *2022*

Presser Undergraduate Scholar Award, *2022*

Mortar Board, Knolens Chapter, *2021*

University of the Pacific First-Year Honors Program, *2019 - 20*

Regent's Scholarship, University of the Pacific, *2019 - 23*

Arcadia Rotary Club Dan Stover Music Contest First Place Winner, *2019*

Arcadia Performing Arts Center Arts Excellence Scholarship Award, *2019*

Arcadia High School Senior Men and Women Recognition Scholarship Award, *2019*

Tri-M Music Honor Society, Chapter 7855, *2018 - 19*

Violin Satori Strings Contest, 2nd Place, *2018, 2017, 2014*

M.T.A.C. Certificate of Merit Piano Branch Honors, *2016, 2015, 2014, 2013, 2012, 2010*

M.T.A.C. State Piano Convention, *2016, 2014*

Southwest Bach Festival, 2nd Place, *2014, 2012*

Completion of M.T.A.C. Certificate of Merit Piano Advanced level

Ensembles

Hounslow Symphony Orchestra, Assistant Principal, *2023 - 23*

University Chorus, *2022 - 23*

28/78 New Music Ensemble, *2021 - 23*

Pacific Heavy Metal Ensemble, *2021 - 22*

University of the Pacific Symphony Orchestra, *2019 - 23*

Concertmaster, Assistant Principal, and Principal Second, *2021 - 23*

University of the Pacific Conservatory of Music Chamber Program, *2019 - 23*

Sounds of Happiness Retirement Home Summer Concert Series, *2017*

Arcadia High School Symphony Orchestra, *2016 - 19*

Concertmaster, *2018 - 19*

Assistant Principal Second, *2017 - 18*

Principal Second, *2016 - 17*

Pasadena Youth Symphony Philharmonic Orchestra, *2016 - 19*

Crescendo Young Musicians Guild Chamber Strings, *2016 - 19*

Monrovia Dance Company Pit Orchestra, *2016*

Arcadia High School Freshman Orchestra, Concertmaster, *2015 - 16*

Dana Jazz Pop Band, *2015-17*

Principal Teachers

Jennifer Cho

Ann Miller

Peter Marsh

Donna Marsh

Cindy Liu

Chamber Coaches

Kyle Bruckmann

Igor Veligan

Jennifer Cho

Thomas Derthick

Sonia Leong

Matthew Krejci

Ann Miller

Pin Chen

Sean Lyons

Isaiah Gage

Masterclasses

Zina and Natasha Bogacheck

American String Quartet

Bella Hristova